



Early Learning Neighborhood Collaborative (ELNC) is seeking a highly motivated, organized, detailed and skilled professional with strong leadership skills for a rewarding career as the Director of Education. ELNC is a well-established nonprofit organization located in the heart of the Grand Rapids, Michigan.

**Job Responsibilities:**

Supervises educational services; guides curriculum and program planning, development, and training; serves as resource for education services to ELNC management staff and teachers; analyzes child outcomes data and completes reports related to provision of educational services; supervises classroom and other education staff.

Oversee implementation of program goals, policies, procedures and activities designed to support performance standards applicable to Early Head Start (EHS), Great Start Readiness Program (GSRP), and Empowering Parents Impacting Children (EPIC) Model

Develop staff structures for Early Education teachers and ensure the appropriate application of Head Start performance standards, GSRP requirements, and EPIC Model within ELNC program Sites.

Responsible for overseeing the implementation of program curriculum to foster social development of children within ELNC program Sites.

Responsible for coordinating services within the early education program including mental health, and the collaboration with other program areas.

Provides guidance and direction for the comprehensive integration of services, training, and compliance in alignment our program goals and objectives.

Oversees the inclusion process from identification, to referral, to ensure the successful completion and child service attainment with community agencies.

Facilitate problem solving and conflict resolution with staff.

**Reports to Associate Director**

Provides supervision to –Training & Technical assistant Manager, Family Engagement Manager, EHS Program Manager and Preschool Coordinator and Mental Health Specialist.

**Job Requirements:**

Bachelor's Degree required in Early Childhood Education. Master's Degree Preferred.

3- 5 years' experience working in a diverse educational setting.

Demonstrated knowledge of current educational theories, best practices, and curriculum and instruction in Early Childhood Education.

Demonstrated competence in leadership, management, staff development, and supervision.

Exceptional communication, interpersonal and organizational skills.

Strong analytical problem solving skills.

Position Type:

Exempt - Full Time.

Interested? <http://www.elncgr.org/employment-application/>